

SSF HOME

SSF HOME GROUP BERHAD

Registration No. 201501016707 (1142041-X)
(Incorporated in Malaysia)

ADMINISTRATIVE NOTES FOR THE FOURTH ANNUAL GENERAL MEETING OF SSF HOME GROUP BERHAD ("SSF" OR "THE COMPANY") ("4th AGM" OR "MEETING")

Day and Date : Friday, 27 November 2026
Time : 10:00 a.m. or at any adjournment thereof
Meeting Venue : Meeting Room, SSF Home Group Berhad, No. 6, Jalan Jurutera U1/23, Hicom-Glenmarie Industrial Park, 40150 Shah Alam, Selangor Darul Ehsan

A. REGISTRATION ON THE DAY OF 4th AGM

1. The registration will commence at 9:00 a.m., on Friday, 27 November 2026 and will open until the conclusion of the 4th AGM or such other time that may be determined by the Chairman of the meeting.
2. Please read the signage as to where you should register yourself for the meeting and join the queue accordingly.
3. Please present your original National Registration Identity Card (NRIC) or Passport (for non-Malaysians) to the registration staff for verification.
4. Registration must be done in person. No person is allowed to register on behalf of another.
5. The registration counter will handle verification of identity and registration. Please approach our Helpdesk for revocation of proxy/proxies (if applicable).
6. An identification wristband will be given to you thereafter for voting purposes. No one will be allowed to enter the meeting room without an identification wristband.

B. APPOINTMENT OF PROXY OR ATTORNEY OR CORPORATE REPRESENTATIVE

Shareholders who appoint proxy(ies) to participate at the 4th AGM must ensure that the duly executed proxy forms are deposited in a hard copy form or by electronic means to the Share Registrar of the Company at Vistra Investor & Issuing House Services Sdn. Bhd. (formerly known as Tricor Investor & Issuing House Services Sdn. Bhd.) ("Vistra") not later than forty-eight (48) hours before the time appointed for holding the 4th AGM.

The appointment of a proxy may be made in a hard copy form or by electronic means in the following manner:-

(i) In hard copy form

In the case of an appointment made in hard copy form, the proxy form must be deposited with Vistra at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Wilayah Persekutuan or alternatively, to be deposited in the designated drop box located at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Wilayah Persekutuan.

(ii) By electronic form

*The proxy form can be electronically lodged via Vistra Share Registry and IPO (MY) portal ("Vistra SRMY portal") at <https://srmy.vistra.com>. Please refer to **item (C) PROCEDURES FOR ELECTRONIC SUBMISSION OF PROXY FORM** below on the procedures for electronic lodgement of the proxy form via Vistra SRMY portal.*

Please ensure ALL the particulars as required in the proxy form are completed, signed and dated accordingly.

Any authority pursuant to which such an appointment is made by a power of attorney must be deposited with Vistra at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Wilayah Persekutuan or alternatively, to be deposited in the designated drop box located at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Wilayah Persekutuan not later than Wednesday, 25 November 2026 at 10:00 a.m. to participate in the 4th AGM. A copy of the power of attorney may be accepted provided that it is certified notarially and/or in accordance with the applicable legal requirements in the relevant jurisdiction in which it is executed.

For a corporate member who has appointed a representative, please deposit the ORIGINAL certificate of appointment with Vistra at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Wilayah Persekutuan or alternatively, to be deposited in the designated drop box located at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Wilayah Persekutuan on or before the 4th AGM. The certificate of appointment should be executed in the following manner:-

- (i) If the corporate member has a common seal, the certificate of appointment should be executed under seal in accordance with the constitution of the corporate member.
- (ii) If the corporate member does not have a common seal, the certificate of appointment should be affixed with the rubber stamp of the corporate member (if any) and executed by:-
 - (a) at least two (2) authorised officers, of whom one shall be a director; or
 - (b) any director and/or authorised officers in accordance with the laws of the country under which the corporate member is incorporated.

C. PROCEDURES FOR ELECTRONIC SUBMISSION OF PROXY FORM

The procedures to submit your Proxy Form electronically via Vistra SRMY portal are summarised below:-

Procedure	Action
i. Steps for Individual Shareholders	
Register as a User at Vistra SRMY portal	- Visit Vistra SRMY portal at https://srmyvistra.com. - Click “Register” and select “Individual Holder” and complete the New User Registration Form. - For guidance, you may refer to the tutorial guide available on the homepage. - Once registration is completed, you will receive an email notification to verify your registered email address. - After verification, your registration will be reviewed and approved within one (1) working day. A confirmation email will be sent once approved. - Once you received the confirmation, activate your account by creating your password. <i>If you are already a user with Vistra SRMY portal or TIIH Online portal previously, you are not required to register again.</i>
Proceed with submission of proxy form	- After the release of the Notice of Meeting by the Company, login with your email address and password. - Select the corporate event: “SSF HOME GROUP BERHAD 4TH AGM”. - Navigate to the three (3) dots at the end of the corporate event and choose SUBMISSION OF PROXY FORM. - Read and agree to the Terms and Conditions and confirm the Declaration. - Indicate the total number of shares assigned to your proxy(s) to vote on your behalf - Appoint your proxy(ies) and insert the required details of your proxy(ies) or appoint the Chairman as your proxy. - Indicate your voting instructions FOR or AGAINST or ABSTAIN. - Print the proxy form for your record.
ii. Steps for Corporation or Institutional Shareholders	
Register as a User at Vistra SRMY portal	- Access Vistra SRMY portal at https://srmyvistra.com. - Click “Register” and select “Representative of Corporate Holder” and complete the New User Registration Form. - Complete the registration form with your personal details. - Once registration is completed, you will receive an email notification to verify your registered email address. - After verification, your registration will be reviewed and approved within two (2) working days. A confirmation email will be sent once approved. - Once you receive the confirmation, activate your account by creating your password. <i>Note: The representative of a corporation or institutional shareholder must register as a user in accordance with the above steps before he/she can subscribe to this corporate holder electronic proxy submission. Please contact Vistra if you need clarifications on the user registration.</i>

ii. Steps for Corporation or Institutional Shareholders (Cont'd)	
Proceed with submission of proxy form	• Login to Vistra SRMY portal at https://srmyvistra.com with your email address and password. • Select the corporate event: “SSF HOME GROUP BERHAD 4TH AGM”. • Navigate to the icon “>” at the end of the corporate event. • Read and agree to the Terms & Conditions and confirm the Declaration. • Select the corporate holder’s name. • Proceed to download the submission file. • Prepare the file for the appointment of proxy(ies) by inserting the required data. • Proceed to upload the duly completed proxy appointment file. • Select “Confirm” to complete your submission. • Print the confirmation report of your submission for your record.

D. GENERAL MEETING RECORD OF DEPOSITORS

For the purpose of determining who shall be entitled to attend the 4th AGM, the Company will be requesting Bursa Malaysia Depository Sdn. Bhd. to issue a General Meeting Record of Depositors as at 20 November 2026 and only a depositor whose name appears on such Record of Depositors shall be eligible to attend the 4th AGM.

E. NO RECORDING OR PHOTOGRAPHY

Unauthorised recording or photography of the proceedings of the 4th AGM is **strictly not allowed**. The Company reserves the rights to take appropriate legal actions against anyone who violates this rule.

F. ENQUIRY

If you have any enquiries on the above, please contact our Share Registrar during office hours on Mondays to Fridays from 9:00 a.m. to 5:30 p.m. (except on public holidays):-

Vistra Investor & Issuing House Services Sdn. Bhd. (formerly known as Tricor Investor & Issuing House Services Sdn. Bhd.)		
Telephone Number	General Line	+603-2783 9299
Email	is.enquiry@vistra.com	